



2026 – 2027 Primary Handbook

Skate Battlefords Board of Directors is pleased to welcome all skaters and their families to 2026/2027 skating season. We hope to make it a rewarding and fun season for all. We are proud to say that we have a great group of volunteers and coaching staff who are committed to the success of Skate Battlefords and all its members.

The parent handbook is filled with information that will help skaters and their families have a more informed view on the skating season. If you have any questions or suggestions about the information available, we encourage you to contact any member of the Board of Directors

The success of the club is based on; volunteers that put in an endless number of hours to keep the club and its programs running smoothly. We would like to thank everyone in advance for all their time and commitment.

We wish everyone a successful season of personal bests, fun and laughter.

Mission Statement

Skate Battlefords is a non-profit organization, sanctioned by Skate Canada that provides an inclusive opportunity for the community to participate in skating as a sport. Through encouragement, support, and training with the expertise of a professional coaching staff and dedicated program assistants, all participating can achieve their person goals in a fun, safe and nurturing environment.

The Mandate of Skate Battlefords

Encourage the instruction, practice, enjoyment, and advancement of its members in all aspects of skating. Create a positive inclusive atmosphere in which a sense of commitment, cooperation, responsibility, enable community members to achieve goals in physical literacy, excellence in sport and the lifelong participation in the sport of skating.

****The information in this handbook is subject to change. Skate Battlefords Directors and Coaches do our best to fulfil the information provide but cannot be held responsible for changes. ****

Main Arena for Primary Skaters

Battleford Arena, 401 28th Street West, Battleford
Access Communications Centre 1902 104th Street, North Battleford

Battlefords Arena and The Access Communications Centre require that certain conditions to be met by arena users. Just a couple to keep in mind:

- Children should be supervised at all times and are not permitted to run around or make noise in hallways, lobbies, or dressing rooms.
- Devices with the ability to capture images are not to be used in the dressing rooms. For any reason. All members are representatives of Skate Battlefords while in the arena and must act in such a way that reflects well on our club.

Registration

Registration online opens August 10th.

Registration for all programming is available @ [Home Page: Skate Battleford powered by Uplifter \(uplifterinc.com\)](http://Home Page: Skate Battleford powered by Uplifter (uplifterinc.com))

Late Registration

Registration after September 29th will be subject to a \$20.00 late registration fee.

Primary Program

Primary is a full season program taught in a group lesson format. Skaters are working to complete Stages 5 & 6 of the CanSkate Badges and Ribbons. Skaters develop superior basic skating skills with a focus on learning to Figure Skate and move into the Star level program.

Program Options

The full season program runs from September 14th to March 26th.

The Primary package includes 2 hours of ice time that is group lead instructed.

Primary Sessions are from

4:00 – 5:00 Mondays, Battleford Arena (BF)

9:30 – 10:30 Thursdays, Access Communication Centre (ACC)

Primary Skaters are invited to participate in:

- Halloween Bring a Friend Skate October 26th Battleford Arena 5:45 – 6:45
- Holiday Celebration December 7th
- Funfest

Other community in our area holding Funfest, Dates and locations to be announced. More info on events can be found further down in the handbook

- Family Skate 11th ACC 5:00 – 6:00pm
- Ice Show dress rehearsal and pictures March 18th
- Ice Show March 20th

Program Assistants

Program Assistants (PA's) are individuals who have been trained by coaches to assist in the delivery of the Primary program. PAs are not certified coaches but from current skaters or former skaters of the club. PAs selected and trained by the coaches.

Coaches and PA's will do their best to make sure all skaters are engaged in the flow of lessons. Primary skaters are taught how to be self directed by working in their large group as well as smaller groups and independently. Skaters that have difficulty with the different dynamics in the flow of lessons will be checked on and encouraged to participate as directed. Note; Coaches and/or PA's can not provide one on one attention to skaters at all times.

The Coach may seek your guidance on how to best instruct your skater. Parents are also encouraged to communicate with Coaches on the progress and well being of your skater. Program Assistants are not equipped to communicate such matters but will direct you to a coach. Best time for questions is after each session or electronically.

Primary Program Structure; Subject to change depending on the focus and flow of lessons The Primary program will consist of:

Warm up 5- 10 min

Group lesson 45 – 50 min

Cool down 5 min

Fees and Payment Options

Skaters must be registered and first payment made before the start of the first day's lesson in order for skaters to participate

All fees will include 2023-2024 Registrant Fee

Registrant Fee – Skate Canada	\$25.00
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Safe Sport Fee	\$ 5.00
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Skate Saskatchewan	\$42.50
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Injury Benefit Charge	\$ 0.70
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Total	\$78.20
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Full Season Fee - September 14th – March 26th

Payment for Primary can be made in full at the time of registration or can be made according to our payment plan by E-Transfer

Primary \$850.00 + \$78.20 Skate Canada/Skate Saskatchewan fee = **\$928.20**

Payment Plan

Payments made on payment plan are due at the Start of every month or first payment to be made at time of registration

Payment plan can be found on the Skate Battlefords uplifter site.

Payment can be made in by E-Transfer to sk8battlefords@sasktel.net

Fee Reducing Fundraising

Club Fundraiser

Skate Battlefords will also hold one to two other fundraiser fundraisers to help offset the cost of programming. We encourage parents/skater participation so that we can keep our fees reasonable. Each family in the Primary program is encouraged to volunteer for one Canteen Shift.

Co-Op Gift Cards – To be sold in October
Canteen Shift – Dates to be sent Via email
Other fundraisers – TBD

Primary Upgrade

Parent/guardians of skaters that are interested in extra ice time, private or semi private lesson may talk to there program coach about options that are available.

Refunds/Cancellations and Trail period

Trial Period: Skate Battlefords has a 2-week trial period after the start of the first skating day. This does not include the Primary Upgrade.

Note: Primary is a new learning curve from CanSkate. At first skating will seem unorganized and chaotic but we assure you that it is under control. Program assistants and coach do their very best to keep your child engaged.

Refunds:

Refunds will be given before the start of the first skating day and up to the deadlines. The Skate Canada/Skate Saskatchewan fee of \$78.20 is non-refundable. Withdrawals done before the start of the season will not be charged a processing fee.

After the start of the season the number of sessions skated will be deducted, as well as a processing fee of \$20.00, off of the refund. Refund amounts are based on the date of receipt of written notice, submitted during a Primary session or emailed to sk8battlefords@sasktel.net Email must Include the skater and parent names, skating day, address, and the reason for withdrawal. There is no refund for lessons completed prior to receipt of a written notice, regardless of attendance,

Deadline: Refunds will only be given after September 28th upon Board approval.

Note: Skaters who join after the withdrawal deadlines can withdraw until the end of their fourth scheduled class. The refund will be the total fee, less the processing fee and the Skate Canada/Saskatchewan fee.

After the final deadlines, refunds will only be considered for medical reasons accompanied by a doctors note or in the case of “unusual circumstances” but will be at the discretion of the Board of Directors.

Cancelled Classes: Skate Battlefords cannot make up a class or provide a refund if there is a cancellation due to severe weather, or other circumstances beyond the control of Skate Battlefords. Or circumstance related to the Town of Battleford, City of N. Battleford.

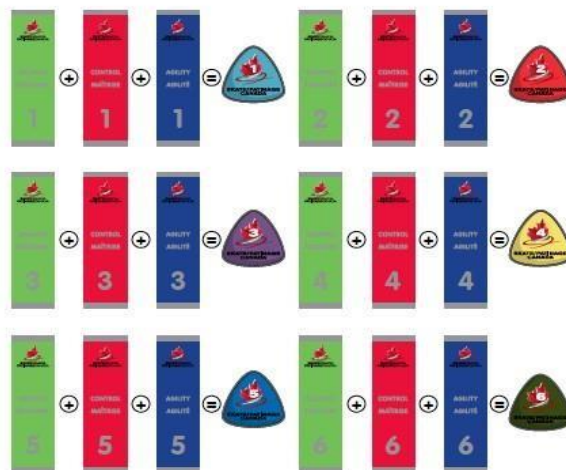
Program Awards / Badges & Ribbons

The CanSkate program offered six progressive stages of learning, broken down into three Fundamental Areas:

- Balance: Concentrating on forward skills, pushing technique, and edges
- Control: Concentrating on backwards skills, stopping and speed elements
- Agility: Concentrating on turning and jumping skills

There are 6 Stage Badges and 18 Fundamental Movement Ribbons. To achieve a stage badge; skaters must acquire checkmarks for the related skills of each Fundamental Movement Area ribbon at which time they will achieve the corresponding badge.

Primary skaters have achieved all but stage 5 & 6 ribbons and badges which is what we will focus on along with learning basic figure skating elements.



Equipment

Helmet Policy:

- Primary, up to and including stage 5 must wear a CSA approved helmet while on the ice. Bicycle and ski helmets are not acceptable protection. Primary skaters may keep their helmet for as long as they feel comfortable after stage 5.
- Knee pads and elbow pads are a good idea if you choose.

Skates

- Co-op Leisure time has a great selection of figure skates and accessories to choose from. The staff is very knowledgeable in proper fitting to accommodate growth and skating excellence.
- Primary skaters are encouraged and time is taken to teach how to tie their own skates.

Skate Blades

- Sharpening of blades will require skates to be taken to Saskatoon for proper figure skate sharpening
- Blade socks are required for protection while skates are being stored.
- Skate guards are a must-have to protect blades while walking off the ice.

Clothing & Hair

- a. Yoga pants, skating skirt or dress. Zip up jacket or sweater, no hoodies or toques
- b. Create layers that can be taken off or on, is best for maneuverability.
- c. Mini Gloves preferred and can be worn under mitts.
- d. Hair must be off the face at all times in a ponytail or headband

Skaters Dressing Rooms

- All Dressing rooms are inclusive
- Skaters will put on skates in their assigned groups dressing rooms. Please check the white boards as you come into the arena's for assigned dressing room
- Skaters that need to change must do so in the washrooms provided in the lobby
- If a request is made for separate space, Skate Battlefords will try to accommodate as much as possible
- Cell phone or devices that are capable of capturing an image are not to be used in dressing room for any reason
- Dressing rooms must be kept clean

Communication

Information will be sent out by email or group chat from Primary Representative or Taylor Brant

You can also email: sk8battlefords@sasktel.net

You can also talk to your coach directly with any questions you may have at the end of a session.

Website: www.skatebattlefords.ca	Club email – sk8battlefords@sasktel.net	Facebook page: Skate Battlefords
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Coaching staff: The board of directors has contracted skilled professional coaches, certified by Skate Canada, who oversee all programs at ice level.

Jessica Penner; Base Coach/Discipline Coach/ Ph; 306-380-0956 jessica-penner@outlook.com Provincial Coach – Freeskate, Skills, Dance, Artistic Star 1-4 Evaluator & Competitive Judge 11 years Coaching Experience	Taylor Bryant CanSkate Coach/Discipline Coach/Primary coach taylor.rosemae5@gmail.com Regional Coach in Training 2 ½ years CanSkate Coaching	Josie Sadlowski CanSkate Coach/Discipline Coach sadlowskijosie@gmail.com Regional Coach in training
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Skate Battlefords Board of Directors

A Board of Directors helps with the operation of Skate Battlefords. All board members serve on a voluntary basis. The Board of directors is elected at the annual general meeting.

Board Of Directors 2023-2024

Executive: Past President - NA President – NA Vice President – NA Secretary - NA Treasure – Alana Bryant	Directors: Professional Coaching Representative – Jessica Reese Registration/Uplifter Director – NA Fundraising/Sponsor Director - NA StarSkate/Assessment Director – Brianna Panchuk CanSkate Director – Events Director – Britt Rumpf	Representatives: Primary Representative/Star 1– NA Junior Representative - NA Intermediate Representative – NA Senior Representative – NA CanSkate Monday Representative – CanSkate Thursday Representative – Grant Representative – Publicity Representative – Competition Representative – As Needed
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Are you interested in Joining our Board of Directors?

If you are interested in one of these positions you can contact sk8battlefords@sasktel.net

Volunteers

Skate Battlefords is always looking For Volunteers!!!!!!! Skate Battlefords is run entirely by volunteer and community members dedicated to the sport of skating. Parent volunteers are vital to the success of the club and the events hosted throughout the year.

Are you looking for a way to pitch in without making a huge commitment?

You could do so by volunteering for one of these events....

- Halloween Bring a Friend Skate

- Fall Gathering
- Holiday Celebration
- Funfest
- Valentines Family Fun Skate
- Ice Show
- Parades

Information will be available closer to event dates or you can contact our Events Director Britt Rumpf @ britt.rumpf@lskysd.ca to enquire how you can be of assistance.

This season events: The club holds a number of events for skaters to participate and watch during the season.

Halloween Bring a Friend Skate (October 26th) 5:45 – 6:45

- Skaters are encouraged to invite a friend to participate with them during the CanSkate session. Join us in the lobby after to participate in a craft and refreshment.
- All participants are required to wear a helmet regardless of age or ability in compliance with Skate Canada Policy. Unless they are above stage 5 and register with Skate Canada.

Holiday Celebration (December 7th) 5:45 – 6:45

- Invite your family and friends to enjoy watching your kids and others from various stage within our skating club show off what they have learn so far in the season. Refreshments and snacks available for purchase. This is a free admission viewing open to the community.

Valentines Family fun Skate (February 11th) 5:30 – 6:30

- Skaters are encouraged to invite family to join them on the ice. Join us in the lobby for some extra fun.
- All participants are required to wear a helmet regardless of age or ability in compliance with Skate Canada Policy. Unless they are above stage 5 and register with Skate Canada.

Ice Show (March 20th) 2:00 – 4:00

- Every year the Skate Battlefords Club likes to showcase the talents and progress of our skaters with a year-end Ice Show.
- The Ice Show is a time for all families and the community to get together and celebrate the season's success of their skaters skating progress. All levels of skaters are encouraged to participate in the Ice Show.
- This is the skating clubs biggest fundraising event of the year. 50/50, flower sales, and raffle table are available.

Parades

- Annually in August
- Skate Battlefords participates in both the Battleford and North Battleford parades in the summer. We welcome all past and present skaters and families to ride or walk in the parade with us. An email will be sent out to all the previous seasons registered skaters in July with more information.

Funfest

- The purpose of Funfest is to provide skaters with the opportunity to showcase their skills in a fun and interactive mock competition environment. The focus of the event is on individual skill improvement and therefore performances are not ranked. Each skater receives a full overview of his/her performance on a personalized assessment sheet which is provided to the skater along with an award.
- More information will be provided through your Primary Coach or Representative

Other Funfest will be held in community's near us. Hosting clubs and dates will be communicated through email from your Primary representative or Coach.

Parent/Guardian Code of conduct

- This code applies to all parents/guardians and others; supervising skaters who are Registered with Skate Battleford and therefore Skate Canada.
- Parents/guardians shall always abide by this code while participating in any Skate Battleford or Skate Canada event, competition, school, or activity.
- All parents/guardians are expected to conduct themselves in a responsible manner consistent with the values of fair play, integrity, open communication, and mutual respect, Parents shall model positive responsible behaviour and communicate with their skater that they expect to do the same. Parents assume the major responsibility for their skaters on and off ice attitude.
- Parents and skaters shall treat all individuals and property with courtesy and respect • Place the wellbeing and safety of their child above the training.
- Support your child's desire to participate in their chosen sport so they skate for their enjoyment, not yours
- Parents should set reasonable expectations for their child's participation in skating focusing on development and enjoyment for the sport.
- Parents should instill confidence in their skater's ability and skill development, avoid comparison with other skaters
- Parents along with the coach and the athlete, shall be considered members of a team whose main concern is the child's love of the sport, and overall progress and development. Parents shall respect that the coaches are responsible and empowered for on ice and off ice development of an athlete,
- Be courteous of your skater, other parents, skaters, coaches, officials, rink employees and visitors always.
- Insist that your child and other family members abide by the code of conduct, club rules and rink rules.
- Do not approach or distract coaches or skaters during scheduled on-ice or off-ice training sessions. Coaches are not expected to leave the ice for any reason during a session unless it is an emergency.
- Exercise control and restraint when dealing with difficult issues. The use of abusive, threatening, or violent behaviour and or foul sexist, racist or abusive language in or around the grounds of the skating rink is strictly prohibited.
- Parents shall emphasize the importance of values of sportsmanship, respect, cooperation, and teamwork to their children.
- Parents should model, encourage their children to maintain a healthy balance between skating and life.
- Parents shall insure that their skater wear proper skating attire on and off the ice
- Parents are expected to have their skaters at the rink in enough time for the skater to be prepared for their on-ice and/or off-ice designated training time.
- Parents are expected to get their skater immediately after their child's skating time. Coaches are only responsible for your skater while they are in scheduled on-ice and off-ice training times.
- It is the parent's responsibility to be sure your skater is being supervised during all other times.
- Parents are responsible for checking their emails and /or Facebook for club communications.
- Never appear at the rink or an activity hosted by Skate Battlefords under the influence of drugs or alcohol.
- Parents must be sure to contact a coach with as much notice as possible if a skater is going to miss a lesson time. If enough advance notice is not given, the lesson may be charged for anyways.
- Please be sure to pay coaches bills in a timely manner, this is a job and part of their income.
- **Parents are not allowed in the player box or standing at the boards by the ice surface.**
- If you wish to video your skaters, it must be done from the stands or at the request of a coach

- Please do not call or yell at your child from the stands while they are on the ice, as this cause distractions and can cause an accident

THANK YOU IT IS OUR PLEASURE TO PROVIDE
SKATING SUCCESS TO YOUR FAMILY